



**TOWN OF WESTFORD
BOARD OF SELECTMEN**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, January 26, 2010

7:00PM

Millennium School, 23 Depot Street, APR Room

1. 7:00PM **Call to Order**
2. 7:01PM **Executive Session**
 - Collective Bargaining
3. 7:30PM **Pledge of Allegiance**
4. 7:31PM **Open Forum/FAQ/Announcements**
 - Update on Westford Job Seekers Network - *Ellen Rainville, Library Director*
5. 7:35PM **Update on National Grid's Hazardous Tree Removal Program and Tree Hearing – *Richard Barrett, Tree Warden***
6. 7:50PM **Vote to Approve National Grid Petition for Pole and Wire Locations – East Prescott Street – Double Pole Report – *Dan Desmarais***
7. 7:55PM **Begin Reviewing Annual Town Meeting Warrant, Including Article Requests and Vote to Close Warrant**
8. 8:30PM **Consent Agenda**
 - Town Common Usage Requests
 1. Recreation Department
Sandra Habe
“Concerts in the Park”
Thursday, July, 15, 2010
Thursday, July 29, 2010
Thursday, August 12, 2010
Thursday, August 26, 2010
6:00pm – 8:00pm
 2. First Parish Church
Early Easter Service
Sunday, April 4, 2010
7:00am to 8:30am

3. First Parish Church
35th Annual Strawberries 'n Art Festival
Saturday, June 19, 2010 (rain date Sunday June, 20, 1010)
10:00am to 4:00pm
(Set up at 6:00am and break down till 6:00pm)

Banner Request

- First Parish Church
35th Annual Strawberries 'n Art Festival
June 13, 2010 to June 19, 2010

Street Closure

- First Parish Church
35th Annual Strawberries 'n Art Festival
Close Lincoln Street
Saturday, June 19, 2010 (rain date Sunday, June 20, 2010)
10:00am to 4:00pm

Approval of a Special License

- Westford Friends & Newcomers Club
Avery Adam
Family Holiday Party
Saturday, January 30, 2010
4:00pm – 7:00pm

9. 8:35PM

Acceptance of Minutes

For Approval

1. December 15, 2009 – Regular Session

Release to the public:

1. All executive session minutes from the year 2004, except 2/10, 2/23, 6/22 and 8/3.

10. 8:40PM

Old/New Business

1. Introduce the new Director of Land Use Management– Angus Jennings, AICP
2. Planning Board request for comments on Tadmuck Meadows II – *Angus Jennings*
3. John Giorgio of Kopleman and Paige, PC to file disclosure to represent Chelmsford Department of Environmental Protection appeal
4. Vote to accept new Permanent Town Building Committee (PTBC) policy and procedures to include school buildings

11. 9:00PM **Board Reports/Updates**
- Discussion regarding next steps for division of financial responsibilities of town and water department for perchlorate remediation project
12. 9:05PM **Town Manager Report**
1. Request approval for release of Request for Proposals (RFP) to lease Roudenbush buildings
 2. Approve 2010 BoS/Town Manager goals
13. 9:15PM **Correspondence**
14. 9:20PM **Adjournment**

**Board of Selectmen
Correspondence
January 26, 2010**

- 1.1 Letter from Comcast regarding enhancements to their network
- 1.2 Middlesex West Chamber of Commerce Invitation
- 1.3 Letter from Comcast regarding enhancements to current Comcast customers recieveing Expanded Basic Cable
- 1.4 Council on Aging January/February newsletter (see folder)
- 1.5 MEGA nomination form
- 1.6 Memo from Kopleman and Paige, P.C. regarding amendments to HIPAA
- 1.7 Letter from Lessard Environmenal Inc. regarding Notice of Submittal, 28 Lake Shore Drive
- 1.8 Letter from D'Amore Associates, Inc. regarding Notice of Completion, Abbot School
- 1.9 Legal Notice, Town of Acton, 624 Main St
- 1.10 Letter from Ryan S. Searle, M.D. ABEM regarding ALS
- 1.11 Project Management Report on Westford Town Hall (see folder)
- 1.12 Letter from L.G.H. regarding the Legacy Project
- 1.13 Brownfields Redevelopment Fund - MASSDEVELOPEMENT (see folder)
- 1.14 NMCOG Public Meeting Notice January 27, 2010
- 1.14 Letter from Westford Council on Aging regarding RFP for trash collection